

TOWN OF TROCHU – MINUTES
 FOR THE COUNCIL MEETING
 HELD
 January 12, 2009
 At 6:00 p.m.

| Motion #/Notes | # | Agenda Item and Information | |
|--|-----------|--|---------|
| | <u>1.</u> | <u>CALL TO ORDER: - 6:00 p.m.</u> Mayor Kletke called the meeting to order at 6:00 p.m. with Deputy Mayor Helmer, and Councillors Cunningham, Hollidge, Nelson, Reeds and Wagstaff in attendance. CAO Maureen Malaka was in attendance and served as recording secretary. Blaine Peterson attended the meeting as Admin. II Clerk who will have the responsibility of Secretary to Council. | |
| | | a) <u>Additions to Agenda</u> There were none | |
| 2009-01-12-01 Motion to Accept the Agenda | | b) <u>Agenda Acceptance</u> REEDS moved that the Agenda be accepted as presented. | CARRIED |
| | | c) <u>Housekeeping</u> i) See attached listing | |
| | | d) <u>Additions to Housekeeping</u> There were none | |
| 2009-01-12-02 Motion to Accept the Housekeeping | | d) <u>Motion to accept the Housekeeping information and file for future reference.</u> WAGSTAFF moved that the Housekeeping Listing and attendance at courses, meetings and seminars be approved. | CARRIED |
| 2009-01-12-03 Motion to Accept the Minutes of December 22, 2008 | <u>2.</u> | <u>MINUTES OF THE LAST MEETING – December 22, 2008</u> HELMER moved that the Minutes of December 22, 2008 be approved as circulated | CARRIED |
| | <u>3.</u> | <u>DELEGATIONS</u> There were no delegations for this meeting. | |
| | <u>4.</u> | <u>FINANCIAL ITEMS</u> | |
| | | a) <u>Accounts Payable Listing</u> There was no accounts payable listing for this meeting | |

2009-01-12-04
Motion to Accept the Bank Reconciliation Report to November 30, 2008

b) Bank Reconciliation Report
CUNNINGHAM moved that the Bank Reconciliation Report to November 30, 2008 be accepted as presented.

CARRIED

2009-01-12-05
Motion to Accept the 2008 Report on Sick Leave, Holidays, Time in Lieu and Contract Workers

c) Report of Liability for Sick Leave, Holidays, Time in Lieu and Contracts
NELSON to accept the Sick Leave, Holiday, Time in Lieu and Contract Worker Report.

CARRIED

2009-01-12-06
Motion to Accept the TCA Policy

d) Policy for Capital Tangible Assets
A policy for Tangible Assets was presented and discussed. It was felt that the policy may need to be reconsidered or amended as new input, legislation and experience are determined but that this will provide the basic outline.

NELSON moved that TCA Policy be accepted.

CARRIED

e) 2008 Municipal Sponsorship Grant for \$19850.00 for Office Renovations has been Approved
Council reviewed this matter.

5. REPORTS

A. STAFF REPORTS

a) Director of Operations Report
It was noted that Carl Peterson is on holidays.

b) Administration Report – CAO Maureen Malaka

i) Items From Report

2009-01-12-07
Motion to Accept the Audit Engagement Letters

a. Audit Committee – Letters (see attached)
As Council members form the audit committee they reviewed the letters from the auditor.

NELSON moved to accept the audit engagement letters.

CARRIED

2009-01-12-08
Motion to Pay the SRO Committee 3% Interest per annum for Funds we have in our Care

b. Interest on School Resource Funds – The Town of Trochu has agreed to hold these funds until the program begins and they are required. The funds were deposited in Sept. of 2008. Interest rates were received. Money – 2.57% suggest 3 % and investment

HELMER moved that the Town of Trochu pay the committee an additional 3% per annum toward the project.

CARRIED

c. It was noted that the Town Strategic Planning Session will be held at 9:30 a.m. at the Black Knight Inn in Red Deer on January 30, 2009.

2009-01-12-09
Motion to
Accept the
Admin. Report

- ii) **Acceptance of the Report**
CUNNINGHAM moved that the Administration Report be accepted.

CARRIED

B. COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION

a) See attached listing

- i) Note – Foodbank Thank you - Gave out 38 Hampers for Trochu, Huxley, Torrington, Wimborne, Elnora and area (down slightly) Money collected was \$11,243.38

- ii) Trochu Fire Dept. 2008 Call out Stats (photocopied)

2009-01-12-09
Motion to
Accept the
Committee
Reports, and
Corresp.
Listing
And File for
Future
Information

- b) Acceptance of Committee Reports, Correspondence Listing, and Information
REEDS moved to accept the Committee Reports, Correspondence Listing, and Information and file for future information

C. REPORTS OF COUNCIL MEMBERS

Councillor Cunningham

- Visited Cuba
- Toured facilities with Kneehill Housing
- Trochu Valley Manor is full
- Trochu Valley Manor concerned about wheel chair ramps at intersections
- Has been on the Carnival Committee for the event scheduled for the 6th and 7th of Feb.
- Attended Boomtown Trail Meeting – They are getting Tourism going.

Councillor Hollidge

No reports for this meeting.

Councillor Nelson

- Also attended Carnival Committee Meetings
- Attended an Interagency Meeting where the topic of cancer awareness was discussed.
- Has attended Neighbourhood Place Meetings.

Councillor Reeds, Councillor Wagstaff, and Deputy Mayor Helmer

No Committee Reports for this meeting

Mayor Barry Kletke

Attended a Welcoming Communities Steering Meeting and received information that Innisfail had hired a person for five hours per week and received an FCSS grant. The program is not the same as welcome wagon. AUMA has a full time person dealing with Welcoming Communities. Newcomers receive things like tickets to hockey games, movies and events to get them involved in the community.

Mayor Kletke also attended a CAEP Marketing meeting, was impressed with the tracking tool for their website. He reported on a media blitz talking about the good news in the economy and not the media bad news for the area.

As Mayor Kletke is unable to attend the Mayor and Reeves MLA Roundtable he asked for someone to attend. Either Cunningham or Helmer may attend.

2009-01-12-10
Motion to File
Council
Reports

Motion to file Council Reports for future reference.
REEDS moved that the Council Reports be filed for future reference.

CARRIED

6. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Bills from Doctor's Retention Committee

i) Dr. Mabunda Moving Bill – Have not received anything from her. Made the request to her directly and through Dr. Lundall. This matter was discussed.

ii) Audrey and Bob Nelson – Toured Dr. Dash around and we offered to pay mileage, meals etc. They said no payment but they would accept a donation given on their behalf to something like “Communities in Bloom”

NELSON moved a \$300.00 donation to Communities in Bloom be made on their behalf.

CARRIED

iii) Dr. Lundall – Also had expenses with the Dr. Dash tour and these have now been submitted

iv) Dr. O'Neil was paid.

2009-01-12-11
Motion to
Donate
\$300.00 to
Communities
in Bloom for
the Work done
by Bob and
Audrey
Nelson.

b) Water Conservation – Our low flush toilet policy was for 2008 only can we continue into 2009.

HOLLIDGE moved policy that the Policy to pay \$50.00 per low flush toilet installed to a maximum of two per household be continued in 2009 and that the Water Conservation Policy also be continued.

CARRIED

2009-01-12-12
Motion to
Continue
Water
Conservation
Policy in 2009

7. IN CAMERA
Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

WAGSTAFF moved that the Meeting go in camera at 7:10 p.m.

CARRIED

Blaine Peterson left the meeting at this time.
At 7:40 p.m. Councillor Cunningham left the in camera portion of the meeting.

2009-01-12-13
Motion to Go
In Camera at
7:10 p.m.

WAGSTAFF moved the meeting come out of camera at 7:45 p.m.

CARRIED

2009-01-12-14
Motion to
Come Out of
Camera at
7:45 p.m.

2009-01-12-15
 Motion to Award Agnes Cunningham the Volunteer of the Year Award for 2009

a) Nomination for Volunteer Award
 REEDS moved that Agnes Cunningham be the recipient of the Volunteer Award for 2008.

CARRIED

2009-01-12-16
 Motion to Adjourn the Meeting

8. ADJOURNMENT – REEDS moved the meeting adjourn at 7:50 p.m.

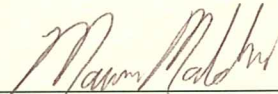
CARRIED

Listing of Correspondence and Committee Reports

| <u>File #</u> | <u>Group</u> | <u>Information</u> |
|---------------|---|--|
| 3-11-100 | Ministers Seniors Awards | - 2009 Information – Deadline Feb.27, 2009 |
| 3-11-123 | Alberta Transportation | - Breaking down the Barriers – Newsletter |
| 1-62-200 | Accredited Supports to the Community | - Newsletter |
| 1-62-200 | Foodbank | Thank you for Christmas Help |
| 1-25-200 | Kneehill Ambulance | Minutes and attachments forwarded to Darcy |
| 2-11-206 | Highway 21 Community Initiative Society | Minutes of November 26, 2008 – forwarded to Bill |
| 1-25-200 | Alberta Health and Wellness | On the Move – New2letter and Update on Ambulance Transition – Circulated to all of Council |
| 1-62-200 | Kneehill Regional FCSS | Minutes – Circulated to Andy |



 MAYOR BARRY KLETKE



 CAO MAUREEN MALAKA