

**TOWN OF TROCHU – Minutes**

**FOR THE COUNCIL MEETING**

**HELD**

**April 6, 2009**

**At 6:00 p.m.**

Motion #/Notes	#	Agenda Item and Information	CARRIED
2009-04-06-01 Motion to Accept the Agenda with Additions	1.	<p><u>CALL TO ORDER: - 6:00 p.m.</u>                      Mayor Kletke called the meeting to order at 6:00 p.m. with Deputy Mayor Helmer, and Councillors Cunningham, Hollidge, Nelson, Wagstaff and Reeds in attendance. CAO Maureen Malaka was in attendance as was Municipal Intern Mike Mackenzie. Blaine Peterson was in attendance as recording secretary.</p> <p>a) <u>Additions to Agenda</u>                      i) Linden Recreation Request</p> <p>b) <u>Agenda Acceptance</u>                      HELMER moved to accept the Agenda as with additions.</p> <p>c) <u>Housekeeping</u>                      i) See attached listing                       NELSON moved to have the August Council meeting on August 17, 2009</p> <p>d) <u>Additions to Housekeeping</u>                      There were none</p> <p>e) <u>Motion to accept the Housekeeping information and file for future reference.</u>                      HELMER moved to accept Housekeeping and file for future reference</p>	CARRIED
2009-04-06-02 Motion to Accept the Housekeeping Listing and File for Future Reference			CARRIED
2009-04-06-03 Motion to Adopt the Minutes of March 23, 2009 as Circulated	2.	<p><u>MINUTES OF THE LAST MEETINGS – March 23, 2009</u>                      CUNNINGHAM moved that the Minute of March 23, 2009 be approved as circulated.</p>	CARRIED

**3. FINANCIAL ITEMS**

2009-04-06-04  
Motion that if We can Verify that the 2005 Olympia has only 500 Hours and that the Two-Year Warrantee Offered is the Same Warrantee that is Offered for the 2009 Olympia that the 2005 Machine will be Purchased

- a) Budget Item - Ice Resurfacer (\$97,133.68.)  
Have received a grant of \$10,000.00 from Trochu Ag Society

HELMER moved that if we can verify that the 2005 Olympia has only 500 hours and that the two-year warrantee they offer is the same warrantee that is offered for the 2009 Olympia the 2005 machine will be purchased.

CARRIED

- b) Budget Item – School Requisition  
These will be announced April 7, 2009 and there is a problem with Maureen’s password to get on the site. They have said they will send the password by mail so we are waiting on this.

2009-04-06-05  
Motion to Sign Off on the Evaluation of Internal Controls and Accept the 2008 Audited Financial Statements

- d) 2008 Audited Financial Statement  
HELMER moved to sign off on Evaluation of Internal Controls and accept the 2008 Audited Financial Statements.

CARRIED

- e) MSI Funding – 2007 Capital  
We are waiting on the approval of the Minister; this is the final step in the approval process.

2009-04-06-06  
Motion to File the Taxes Outstanding Listing at March 31, 2009 for Future Reference

- f) Taxes Outstanding Listing at March 31, 2009  
WAGSTAFF moved to file the Taxes Outstanding Listing at March 31, 2009 for future reference.

CARRIED

2009-04-06-07  
Motion that We Move Ahead with Census with a Budget of \$3000.00

- g) Census Fees  
Last time a base rate of \$200.00 for those not employed by the Town and \$50.00 for those who were plus \$1.50 per person.

Propose that Town of Trochu staff does, Manor, St. Mary’s Lodge and Nursing Home, - no fees paid out as this is a phone call and that we offer \$500.00 to a contractor and \$2.00 per person – Budget about \$3000.00.

HOLLIDGE moved that we move ahead with the Census with a budget of \$3000.00

CARRIED

2009-04-06-08  
Motion to Pay the Kneehill Housing Corporation’s Requisition of \$300.00

- h) Kneehill Housing Corp. – Requisition \$300.00  
REEDS moved to pay the Kneehill Housing Corporation’s Requisition of \$300.00

CARRIED

**4. REPORTS**

**A. STAFF REPORTS**

**a) Administration Report – CAO Maureen Malaka**

**i. Items From Report**

**a. Swimming Pool Prices**

WAGSTAFF moved that we up our rates to match Three Hills with the exception that we keep our 2008 Season Pass rates and that we no longer charge for children under the age of five years.

**CARRIED**

2009-04-06-09  
Motion to Up Our Swimming Pool Rates to Match Three Hills with the Exception that We Keep our 2008 Season Pass Rates and that We No Longer Charge for Children Under the Age of Five Years

**ii. Acceptance of the Report**

REEDS moved that the Administrator’s Report be accepted.

**CARRIED**

2009-04-06-10  
Motion to Accept the Administrator’s Report as Presented

**B. COMMITTEE REPORTS, CORRESPONDENCE LISTING, INFORMATION**

**a) See attached listing**

**b) Acceptance of Committee Reports, Correspondence Listing, and Information**

HOLLIDGE moved to accept the Committee Reports, Correspondence Listing, and Information and file for future reference.

**CARRIED**

2009-04-06-11  
Motion to Accept the Committee Reports, Correspondence Listing, and File for Future Reference

**C. REPORTS OF COUNCIL MEMBERS**

**Councillor Cunningham**

Attended recreation-funding meeting in Linden. They would like each municipality to give them annual funding for their recreation.

Neighbourhood Place meeting on Monday, March 2009.

Jake’s Gift was a success with about 200 people attending. Would like to thank the Office Staff for their help with this event. The feedback from the community and the performers was really great.

**Councillor Hollidge**

Went to the affordable housing seminar in Calgary. There were really good tips with how to assist in getting employees into housing, and feels this information would be valuable to Neighbourhood Place.

Community Futures was a good meeting. Business Link has said that as of June 30<sup>th</sup> they will no longer head up the brown bag lunches. They have been running video conferencing so we are unsure what will be happening with that.

Had a meeting with Junior Achievement in Three Hills. There are a few things that we could partner with them with Neighbourhood Place.

KALS and Neighbourhood Place are putting on an event to raise money.

Councillor Nelson

Attended the Neighbourhood Place meeting. The contract is finished and there is another meeting tomorrow night to get things in order and start up the new mandate.

Met with ATCO about the symposium.

Councillor Reeds

Nothing to report.

Councillor Wagstaff

Attended the Kneehill Ambulance AGM, there wasn't much to report. There is now a financial statement available that will be distributed. The transition to the Health Board has taken place. He would like to recognize the staff and management who worked through any bumps that occurred during this time. It seemed to go about as smoothly as expected.

Deputy Mayor Helmer

Nothing to report.

Mayor Barry Kletke

Nothing to report

2009-04-06-12  
Motion to File  
Council Reports for  
Future Reference.

Motion to file Council Reports for future reference.

HELMER moved to file the Council Reports for future reference.

CARRIED

**5. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS**

2009-04-06-13  
Motion to put  
Gunter Neufeld's  
Pony Cart in the  
July 1, 2009 Parade  
to Represent the  
Town

a) July 1, 2009 Town of Trochu Parade Float

Gunter Neufeld would once again like to put his pony cart in the July 1, 2009 Parade to represent the Town.

NELSON moved that we will put Gunter Neufeld's pony cart in the July 1, 2009 Parade to represent the Town.

CARRIED

2009-04-06-14  
Motion that Staff  
Organize a Summer  
Staff Appreciation  
Event and that They  
Check with the  
Lion's to See if the  
Tent is Available in  
Case of Rain.

b) Staff Appreciation

Last year there wasn't an event at the Hall so we increased the Christmas cheques to reflect this. Everyone was very happy.

We used to have a summer event for all staff, Council and families at the Arboretum and they would like to have this again. Staff and Council each brought a salad or a dessert and the Town provided roast, or hamburgers to barbeque. It was held at the Arboretum. Would you like to have such an event again?

There was also a suggestion of a golf day for staff like the County has.

NELSON moved that the staff organize a summer staff appreciation event and that they check with the Lion's to see if the tent is available in case of rain.

CARRIED

2009-04-06-15  
Motion to Approve  
the Kneehill  
Ambulance Changes  
as Per the Letter  
Sent to the Town.

- c) Kneehill Ambulance  
Motion to Approve Changes Per Letter sent to the Town. (Emailed)

REEDS moved to approve the Kneehill Ambulance changes as per the letter sent to the Town.

CARRIED

- d) AUMA Request  
It was requested that the Town of Trochu (all municipalities) select up to three of its approved MSI projects to be highlighted in the AUMA initiative and provide information to AUMA

We could do this however we have not had any of the projects approved.

6. NEW BUSINESS

2009-04-06-16  
Motion to File the  
Package Received  
from BSEI –  
Municipal  
Consulting  
Engineers

- a) Package received and contact made with BSEI – Municipal Consulting Engineers  
HELMER moved to file this package received from BSEI – Municipal Consulting Engineers.

CARRIED

2009-04-06-17  
Motion to Give  
Linden \$750.00  
Annually for  
Recreation

- b) Linden Recreation  
Linden would like each municipality in the area to provide them with annual funding in the amount of \$750.00 for upkeep of their recreational areas as they cannot apply for grant funding as they do not have any service groups that can apply for these grants. As well, Casino fundraisers are not allowed even if they did have service groups.

HELMER moved to give Linden \$750.00 annually for recreation.

MOTION DEFEATED

7. IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

Blaine Peterson, recording secretary and Mike Mackenzie, intern left the meeting.

2009-04-06-18  
Motion to Go Into  
Camera at 7:30 p.m.

WAGSTAFF moved the meeting go in Camera at 7:30 p.m.

CARRIED

2009-04-06-19  
Motion to Come  
Out of Camera at  
8:30 p.m.

WAGSTAFF moved the meeting come out of Camera at 8:30 p.m.

CARRIED

2009-04-06-20  
Motion that Salary  
Increases for 2009  
be Approved as  
Discussed, Amended  
as Outlined and that  
the CAO Verify  
these Increases in  
the Form of an  
Affidavit.

- a) Budget – Wage Increases  
There was a lengthy discussion. Some raises had been given earlier. 2% had been discussed. A table had been prepared and was adjusted.

CUNNINGHAM moved that salary increases for 2009 be approved as discussed, amended as outlined to Council and that the CAO verify these increases in the form of an affidavit.

CARRIED

- b) Assessments  
This was discussed. We will need to get the costs of servicing to Vern Rist.
- c) Recent Items Re: Three Hills/ Trochu Joint Water/Wastewater
- d) Lions Club – Campground and Sports Grounds  
Items #3 and #4 were briefly discussed.

2009-04-06-21  
Motion to Adjourn  
at 8:35 p.m.

8. ADJOURNMENT  
HOLLIDGE moved the Meeting Adjourn at 8:35 p.m.

CARRIED

**Listing of Correspondence and Committee Reports**

<u>File #</u>	<u>Group</u>	<u>Information</u>
125200	Alberta Health and Wellness	Province on track with Ambulance – no funding to Municipalities
311121	Alberta Seniors Advisory Council	Senior’s Week June 1 to 7, 2009

MAYOR BARRY KLETKE

CAO MAUREEN MALAKA